October 12, 2022

NOTICE TO BIDDERS

The following are questions and responses regarding
RFP No. 4959.1, Plagiarism Detection Software Solution

Question 1: **Whether companies from Outside USA can apply for this? (like, from India or Canada)**

Answer: Yes, you can apply to this solicitation if your company is outside of the USA, as long as you also have a business location/office inside of the United States.

Question 2: **Whether we need to come over there for meetings?**

Answer: Meetings can be held virtually using either an MCPS meeting link (Google, Teams, Zoom) or a company provided meeting link.

Question 3: **Can we perform the tasks (related to RFP) outside of the USA? (like from India or Canada)**

Answer: Tasks may be completed outside the USA as long as all requirements of the RFP are able to be met including timely completion of tasks and communications.

Question 4: **Can we submit the proposals via email?**

Answer: No, we do not accept electronic RFP/Bid submissions. One (1) original and three (3) copies, as well as one (1) electronic version on flash drive of the response, and one (1) redacted copy, as well as one (1) electronic version on flash drive of the redacted response must be sent by mail, courier, or hand-delivery. Please see Section 9.0 Mandatory Submissions.

Question 5: **Number of users who would need an account? In the documentation, it mentions a total of 160,000 students and 24,500 employees – Would all of these users need an account?**

Answer: No, only secondary students and teachers would need accounts. This would be roughly 88,000 students and 5,000 teachers.

Question 6: **Number of documents to be revised in a year?**

Answer: If this refers to the number of student submissions per year, our estimate would be 704,000 (8 submissions per year, per student).

Question 7: **Would the selected vendor(s) be integrated with a Library Manage System (LMS)?**

Answer: Yes. MCPS uses the Canvas LMS.

Question 8: **Would we need to migrate content from a different plagiarism detection software?**

Answer: No.

Caleb L. Young, Buyer II
Procurement Unit

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Please indicate your receipt of this notice by signing below and returning with your proposal or under a separate cover.

Accepted By: _____
                  (Name & Title)

Name of Company: _____